



Accident Information Form

The Cagle Law Firm recommends you keep a copy of this form in your glove box with a pen and additional paper. It will help you capture the information you need about the accident. Use your mobile phone to take photos of the accident, or keep a disposable camera in your car.

AT THE ACCIDENT SCENE:

DO:	DON'T:
Call 9-1-1 and report the accident.	Leave the accident scene.
Check for injuries and treat for shock.	Move injured victims.
Collect driver contact and insurance information.	Admit fault.
Collect witness names and phone numbers.	Discuss the accident (except with police).
Photograph the scene, if safe to do so.	Forget to remove personal property from your car if it must be towed.
Get a case number of a copy of the police report.	Sign anything other than the police report.

ACCIDENT INFO:

Date/Time of Accident:

Location:

Driver Information:

	Driver 1:	Driver 2:
Name		
Address		
Home Phone		
Cell Phone		
Work Phone		
E-mail		



Insurance Company		
Policy #		
D/L # & State		
Tag #		
Car Make/Model		
Year/Color		

Witness Information:

	Witness 1:	Witness 2:
Name		
Address		
Home Phone		
Cell Phone		
Work Phone		
E-mail		

Responding Police Department:

Responding Officer Name & Badge Number:

Police Accident Report #:

Once you return home or as soon as you are able to do so, report the accident to your insurance company. If you were injured in the accident and have a question about your rights, feel free to contact the injury attorneys at **The Cagle Law Firm** by calling us toll free at 1-800-716-2621.